

GP Finlandia Trophy Helsinki



You may express your interest in up to three different roles. We will prioritize volunteers who can commit to multiple shifts during the events. For both competitions, a minimum of three (3) shifts is required. Specific shifts for selected roles will be arranged closer to the event. The deadline for applications is **Sunday, September 29, 2024.**

ROLE DESCRIPTIONS:

COMPETITION - The competition event at the ice rink is led by the competition director in cooperation with team leaders.

- Rinkside Services for Competitors
- Gatekeepers
- Kiss & Cry
- Dressing Room Attendants
- Warm-up Area Supervisors
- Skate guard organizers

This team is responsible for overseeing practices in the ice rink according to rules and schedules. Warm-up area supervisors and locker room attendants ensure the supervision, cleanliness, and adherence to schedules in these areas. Gatekeepers ensure competitors have unobstructed access to and from the ice. Volunteers in the Rinkside Services for Competitors team should be prepared to work in any of these five areas. Some volunteers will also need to be on skates during the competition.

RINKSIDE SERVICES FOR JUDGES

This team is responsible for attending to the needs of the judges at the ice rink. Team members ensure that judges have all necessary documents, schedules, and other materials. Among the team are also timekeepers for the competition events.

COMPETITOR SERVICES AT THE HOTEL AND ACCREDITATION

The accreditation team primarily works at the hotel. The team welcomes skaters, coaches, and judges, ensuring they have up-to-date information about the competition and related events, transportation, and meals. This role requires language skills, a customer service attitude, and attention to detail. Accreditation points are located at the hotel (Scandic Park Helsinki) and the rink (Helsinki Ice Hall).

COMPETITION OFFICE

The competition office, located at the rink, is the heart of the event. This team knows everything about the event and is responsible for seeking and distributing information to competitors, coaches, and judges. Additionally, the team is responsible for the competition's printing and copying needs, as well as the gift bags for the teams. The role requires setting up the office on Wednesday, installing signs around the rink, and decorating locker rooms and other skater areas. The primary activities continue until the event ends and all competitors have left the rink.

MUSIC AND ANNOUNCEMENTS

The music team is responsible for playing competition music during practices and competitions, as well as making announcements during practices. The official event announcer handles announcements during the competition itself. The team is also responsible for selecting background music during warm-ups.

CEREMONY TEAM

The ceremony team is responsible for the practical tasks related to the competition's award ceremonies. The team manages the award presenters (chosen by the organizers) according to the agreed-upon protocol and other practical matters in collaboration with the competition director.

AIRPORT AND TRANSPORTATION TEAM

The airport team is responsible for welcoming competition participants and directing them to the event's vehicles. Members of this team should have language skills and a warm smile, as they are the first point of contact for visitors arriving in Finland. Work hours are determined by the arrival times of flights. The transportation team is responsible for driving event vehicles for the organization.

VOLUNTEER CAFE AND CATERING

A break room is available for volunteers at the ice rink, offering meals, coffee, tea, and sandwiches. The rink's restaurant provides the food, and the break room team is responsible for serving the food, ensuring availability, and keeping the area clean.

MEDIA – The event's press officer is responsible for competition communication and media services

The media team is tasked with producing photo and video content for communication purposes. The team also assists TV companies in the mixed zone. Previous experience in similar roles and knowledge of the sport are recommended. Media team members must have good spoken and written skills in both Finnish and English; additional language skills are an advantage.

COMMUNIATIONS

The communication team is responsible for creating text and content for event communication channels during the events. Previous experience in similar roles and knowledge of the sport are essential when writing press releases. The team also assists the press covering the event in the media center, maintains workspaces, assists with press conferences, and coordinates interview requests. Good spoken and written skills in both Finnish and English are required for communication; additional language skills are an advantage.

MEDICAL - The event's chief medical officer oversees the smooth operation of medical services.

RINKSIDE DOCTOR

The doctor monitors practices and/or competitions rinkside and decides on necessary medical actions according to the instructions of the event's chief medical officer. Special requirement: this role requires a basic medical degree (MD).

PARAMEDIC/NURSE RINKSIDE

The paramedic/nurse monitors practices and/or competitions rinkside in collaboration with the doctor. Special requirement: this role requires a basic qualification as a nurse or paramedic.

TECHNICAL TEAM- The technical director oversees event construction, technology, ice maintenance, and logistics.

CONSTRUCTION, LOGISTICS AND ICE MAINTENANCE

The construction team is responsible for setting up and dismantling event structures, such as the judges' platform and the Kiss & Cry area. The logistics team is part of this group and handles the transportation of equipment and acts as "roadies." After the construction work is completed, some team members continue as ice maintainers, checking the ice condition before the ice resurfacing machine arrives and patching any holes with snow. During practices, the team handles skate guards for the synchronized skating teams, placing them at the correct spot near the exit after performances.

SECURITY - The event's security is managed by the head of security.

SECURITY PERSONNEL

Security personnel ensure the safety of the event. They check audience tickets and guide them to the correct seats. They also check accreditation badges of participants inside the rink. This role requires a customer service attitude, language skills, and a security guard license.

AUDIENCE MARSHALS

Audience marshals guide spectators to their seats in the stands and ensure that the audience does not move during performances. The role requires good customer service skills, firmness, and language skills.

VIP

The VIP team members are responsible for the comfort of invited guests and customers who have purchased experience packages. This role requires demanding customer service skills, language skills, and problem-solving abilities.